



## Memorandum

<b>To:</b>	Bulkley District Community Working Group
<b>Date:</b>	Wednesday, May 7, 2003
<b>From:</b>	Laurie Gallant
<b>Subject:</b>	Agenda for Tuesday, May 20 meeting
<b>Pages:</b>	2 (including this cover page)

### Meeting details:

<b>Date:</b>	Tuesday, May 20, 2003
<b>Time:</b>	7:00 pm to 9:30 pm (informal gathering at 6:45 pm)
<b>Location:</b>	PIR Boardroom, Smithers

### Message:

Hello everyone,

A draft agenda for your meeting is attached. Please let me know if you cannot attend or have an update on an action item from the last meeting. Minutes are on the website [www.bvldamp.ca](http://www.bvldamp.ca) under Resources, Bulkley CWG if you need a refresher. Please bring your agenda and minutes to the meeting as we are trying to cut down on duplicate copies.

Thanks and see you on the 20th.

Laurie

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*If you can breathe, you can make a difference.*

## Agenda – Bulkley CWG Tues. May 20, 2003 from 6:45 pm to 9:30 pm

Time	Agenda Item	Objective	Resources/Tasks
18:45 OPEN	Arrivals Refreshments available	Informal gathering	Room set up, A/V equipment, last minute issues.
19:00 OPEN	Welcome and Introductions Announcements Review of Agenda	Review and refine agenda and objectives.	Copy of Agenda.  News items relevant to planning process.
19:15  OPEN	<b>WORKSHOP: Emissions Inventory and Dispersion Modelling</b> MWLAP: Ian Sharpe/ Christine Rigby	Educate and Inform communities on science behind airshed planning.	PowerPoint presentation
19:30  OPEN	Questions and Answers on Presentation	Build understanding of presentation topic and relevance to air quality goals.	
19:45 OPEN	<i>WISDOM CIRCLE</i> Community input.	Hear concerns and ideas from community.	
20:00	<b>BREAK</b>		
20:15	Adopt minutes. Review old Action Items. 1. Health research (David Butt) 2. Grass burning (Steve & Eugen)	Review progress made to date; adapt strategies as necessary.	Minutes from the last meeting.
20:30	Terms of Reference 1. Balance of representation. 2. Chair and scribe volunteers. 3. Regional Working Group reps 4. Subcommittees	Strengthen group capacity.	Revised "Operating Framework"  Group membership list.
20:45	<i>REASON FOR BEING 1</i> Airshed plan content Topic of the month: community inventory influence on goals and indicators	Integrate new knowledge and ideas; review work plan and strategy; move forward.	
21:00	<i>REASON FOR BEING 2</i> Outreach Activities a) Building Momentum - Community events - Website/E-mail Update - Libraries/Municipal office - Letter to local gov't - Media coverage  b) Building Sustainability - maintaining public support - securing financial support - responsibility for implementation	Review the status and value of outreach activities to date.  Updates and new ideas for sustainability of Plan.  Create new public messages to build momentum and sustainability.	Update from people involved with each project.
21:15	Next meeting and agenda	Review New Action Items; Build next agenda.	

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