

**Airshed Management Plan Morice District  
Draft Minutes of Meeting of April 9, 2003**

Location: Houston Seniors Centre

**Attendance:**

Christine Rigby	Ian Sharpe	Laurie Gallant	Dave Jellett
Garth Ehalt	Bill Bristow	Carlie Kearns	Harold Ludditt

**Regrets:** Leroy Reitsma

**Documents Distributed:**

Projected Timeline for Development of Community Airshed Improvement Initiatives  
BV Air Quality Management Plan 1999 by Doug Johnson  
Draft Ground Rules and Projected Communications  
Agenda

**Start Time:** 7:05 with Harold Ludditt as chairperson and Carlie Kearns as scribe.

**Ground Rules and Project Communication:**

Laurie went over draft Ground Rules and Projected Communication.

Consensus is that:

- Website will be a communication tool. The Agenda and the Minutes will be posted on website as draft and then as approved if changes are made.
- Press Release: Laurie will assist with this if requested.
- Airshed Information mailing list: members will be on this list along with any other interested persons who wish to receive all relevant data.
- Community Contact person: Harold Ludditt accepted this role temporarily.
- Confidentiality: Any information available on website or at the library is not confidential. Discussion at meetings stays at meetings.
- Ground Rules: agreement to work within rules as set out in the draft. Further discussion of Rule #3 is needed to clarify Terms of Reference.

**Projected TimeLine:**

Discussion of timeline and note to complete tasks by 31/03/04 because of government budget parameters.

**Resource Burning Concerns:**

Agreement to Ian's suggestion for a workshop/meeting in early August specifically to focus on the issue of resource burning. Interested members from all working groups could attend.

**Air Quality Presentation:**

Christine gave a power point presentation of the BV Air Quality Summary and Assessment Report.

## **Katimavik Student Assistance**

Ian is coordinating a Katimavik student project for Air Quality Displays. Requests for feedback about planned displays will be made to members by email.

### **Action:**

#### *Working Group Representation:*

Harold will talk to D.J. Cravatta and Nick Powel about standing on this committee.

Dave Jellett's daughter may attend future meetings as youth representative.

Laurie sent a request to LRMP table for more representation from 1st Nations.

Carlie will seek John Emberly's participation as a wood stove vendor rep.

Carlie will seek representation from the Board of the Houston Friendship Centre.

Bill Bristow will send a letter to local doctors from South Africa to request his/her participation in this process.

Laurie will check with Leroy about request for local government representation.

#### *Information:*

Christine will follow up on Health Research information request.

Christine will prepare some comparison data of 10 and 2.5 PM, some discussion questions, and meteorological information about wind direction for June meeting.

Christine will give a modeling presentation at May meeting.

Harold will research pollen sizes

Laurie will update CWG listing

Laurie will prepare a Status Report at the end of June.

#### *Predictions:*

All members will jot down their current assessment of local issues affecting air quality for presentation at May meeting.

**Meeting Adjourned** at 9:55 p.m.

**Next Meeting:** May 14<sup>th</sup>, 7pm, Houston Seniors Centre

### **Agenda Items for next meeting:**

- Working Group Representation/Membership
- Member Assessments of Air Quality Issues
- Pollen sizes (Harold)
- Rule #3 Terms of Reference
- Modeling Presentation (Christine)

**Chair for next meeting:** Garth

**Scribe for next meeting:** Bill