



bulkley valley - lakes district airshed management society

Draft Minutes
BVLDAMS Board of Directors
Thursday, March 13, 2008
2:00 pm to 4:30 pm
District of Houston Council Chambers, Houston BC

Attendance: Paul Schwarz, Ben Weinstein, Frits Goossen, Dave Stevens, Doug Bysouth, Laurie Gallant (facilitator)

Notes incorporated from Ian Sharpe and Joanne Dickenson who provided input prior to the meeting.

Regrets: Dave Duncan

1. Review and adoption of minutes Dec 11, 2007

- AGREEMENT: Adopted as written.

Follow up on action items re: Woodstove Exchange Program:

- *re:* consulting with outside communities regarding participation – no direct efforts so far but News release from Victoria may have reached the communities. We are receiving an additional 33K per year for 3 years to run program to cover vouchers and administration so we will have a total of 700 vouchers. Pilot program finishes when 400 vouchers are gone – Colin will leave when this happens.
- NEW ACTION: LG to follow up with outside communities with a letter stating boundaries and availability of funding to them. Also affects communities outside BVLD airshed that will be excluded after pilot.
- NEW ACTION: Ask Colin to report back to the Board on Agreements from December meeting.
- NEW ACTION: Can Colin report out on interaction with retailers. Frits concerned that he is not ready for program, was hoping to have more interaction with Colin in February.

Other Action items completed from December meeting. Note: Laurie to prompt for follow up on Action Items in between meetings.

2. MOE report/announcements

- *PM2.5 objectives* – new provincial objectives will be adopted very soon 24 hr average 25 ug/m³ and annual average of 8 ug/m³ – new objectives will put BC into the category of best air quality; also a voluntary planning objective of 6 ug/m³.
- issue of our monitoring stations chronically under valuing so it may be harder than we think to reach targets.
- AGREEMENT: no need for further action on PM2.5 objectives at this time.
- *Regulatory update* – in process of consultations regarding OBSCR review. COFI conference call planned for later in March. Hoping to have paper posted in time for Wood Residue Forum; also

rumour of new staff hiring for Solid Fuel Burning Appliance Regulation.

- *Equipment update* – new 2.5 monitors have been identified as a need for BVLD airshed to improve reliability of readings. Smithers most likely to get new teome in the short-term. Issue of staff capacity to service additional monitoring locations. Next in line for communities that don't have equipment is Stewart because they are scheduled to get a new port. Ben is confident that Region will be sufficiently covered.
- *Staffing/capacity updates that affect AMS and Clean Air Plan* – Colin's term expires March 31 but will have access to MOE resources; he will be contracted to continue over summer and hired back in the fall. Ms. Li Huang (pronounced Lee Wang) hired in Victoria office to pick up where Stephanie left off on dispersion modelling for BVLD - hoping to have presentation ready for Burn Operators Forum. Li also working on bioenergy plants and this can be included in dispersion modelling. Ben taking paternity leave for six months in December 2008 – baby due early June.
- Decker Lake has shutdown their burner.
- ACTION: Doug to send Laurie copy of news release for posting on website.

3. Upcoming events: non- AMS

- Wood residue workshop by MOE– April 11 and 12 in Smithers for operators needing solutions; 45 people registered. Paul can go to represent AMS. Not open to public but anyone from AMS can go.
- BVLD Woodsmoke health study workshop – June 17; not open to public but exploring options for public presentation at AGM.
- ACTION: Laurie to forward details on woodsmoke health study workshop to Board.
- Discussion re: GHG emissions and training.
- ACTION: LG to see if we can get copies of materials from Carbon Neutral training as she knows someone who is going; Frits very interested.

4. Upcoming events: AMS AGM

- AGREEMENT: date change to Monday, June 16
- AGREEMENT: community change to Smithers
- AGREEMENT: theme - Are we making a difference?
- AGREEMENT: agenda options to support theme: woodsmoke health study, woodsmoke bylaws and woodstove exchange, beehive burner shutdown impacts, report out on AMS milestones and future direction, Clean Air Awards – call for nominations, Ambient AQ assessment – Ben, CN speaker - Kelly?, idling presentation.
- Business items for agenda - financial report, elections, Board membership and duties, workplan priorities **evaluation of AMS and Clean Air Plan effectiveness, follow up workshop with municipalities on bylaw implementation.
- Priority to get feedback from audience and communities: Survey? focus group? qualitative and quantitative answer to the question: are we making a difference?
- AGREEMENT and ACTION: Dave Stevens to make a presentation as a well-recognized and long-time advocate for clean air: a historical review then invite audience to answer our theme question; all speakers available to answer questions. Dave will prepare presentation and circulate to Board for input.
- AGREEMENT and ACTION: promote AGM well in advance – we want better attendance; good agenda will draw more people. Reminder of 2 week notice in papers required under Society Act which means ad must be ready for papers by May 23 if June 16.
- ACTION: Laurie to contact WEST study research team ASAP regarding June 16 presentation.

5. Idling campaign update and workplan input by Directors

- Laurie reviewed funding provisions and AMS contributions, as well as required and suggested approach and components of campaign and workplan. Report has been circulated by e-mail to Board; details and fine-tuning of workplan will happen when ambassadors arrive as this is part of their job.
- AGREEMENT: Fleet management workshop good idea, winter idling campaign development good idea, surveys of selected hotspots should be done twice, working with schools good – idea of quick fix by asking Northern Health to send letter home with kids to parents asking for cooperation on idling reduction to protect children's health; focus on doing a really good job of a few things rather than trying to do too many things in all communities. Need to be aware that idling is not a top AQ issue in the region – put into context and have other info available.
- ACTION: All to consider workplan components and submit ideas to Laurie by Mar 19 – MOE requires skeleton workplan by this date.
- note new port in Stewart and diesel traffic in Mill Bay near Granisle; new port in Rupert; look at all ferry crossings in regions as potential idling hotspots.
- ACTION: Need to decide who will be involved with selection of top 3 candidates and interviewing
- ACTION: All to circulate job postings – apply via website as circulated by e-mail; Laurie to post on website and send out message to membership.
- ACTION: Apply to CAD funding for support - ask for \$3K (not sure of funding ceiling) to cover administration and advertising;
- ACTION: AMS needs to find office space in Smithers for 2 ambassadors– talk to Dave Stevens; no space in MOE offices.

6. Financial report with woodstove exchange update

- Joanne preparing 2007 financial statement as well as 2008 statement to bring us up to date in time for AGM if not sooner.
- current balance of \$110K plus but earmarked for special projects i.e. woodstove exchange program. Shortfall in admin of \$5K. Additional funding needed for administration i.e. facilitator contract. Have about 170 vouchers left – Houston underrepresented in distribution – concern about bylaw cruchtime.
- ACTION: LG to request more \$ from Northern Health.
- ACTION: Ben to follow up on idea of taking an admin charge i.e. 10% from all future funding received.
- ACTION: LG to draft letter to municipalities and RDBN asking for Grant-in-Aid.

7. Workplan update

- ACTION: LG send out workplan with checkmarks beside completed items.
- ACTION: Clean Air Plan update before AGM - come with recommended changes to Ch.5 for NEWPRO and adopt at AGM. Highlight initiatives not yet implemented i.e. Clean Air Toolkit for Local Government.
- ACTION: Elections: new representation on Board – health, youth? send out separate e-mail requesting Board members to indicate if they will stand for another term.
- AGREEMENT: Follow up workshop with municipalities on bylaws – registration fee or funding for proposal.
- ACTION: Ask municipalities for input into workshop details.
- ACTION: Communication to AMS listserv continues to replace newsletter – March update: AGM, Decker Lake, Idling ambassador jobs, woodstove exchange.

Adjourn 5:00 pm.