



bulkley valley - lakes district airshed management society

Minutes of Board meeting held April 7, 2009 Seniors' Centre, Granisle BC		
PRESENT:	Laurie Gallant (recording secretary) Frits Goossen AJ Downie (Chair) Jeff Anderson Joanne Dickenson Dave Stevens Doug Bysouth Jennifer Hayek	
GUESTS	Jennifer Hayek	
REGRETS	Paul Schwarz Dave Duncan	
CALL MEETING TO ORDER	AJ called the meeting to order at 10:15 AM	
ADOPTION OF AGENDA	Agenda adopted.	
MINUTES	Minutes from January 28 adopted.	
UNFINISHED ACTION ITEMS STILL IN PROGRESS FROM PREVIOUS MEETING	<p>OCP review for Smithers is still in progress - LG will monitor to ensure air quality comments are incorporated.</p> <p>UBC correspondence still under review. AJ to follow up again.</p> <p>RDKS communities need letter and program template for Woodstove Exchange Program funding - Woodstove Exchange Committee to develop based on provincial funding guidelines.</p> <p>Clean Air Plan update notification to be done - municipalities, FN, industry along with AGM invitation. LG to draft letter for Board approval.</p> <p>Defer Northword article until Idling campaign details are sorted out.</p> <p>Annual renewal for website domain will be needed to change things over. Dave will meet with Laurie to set up listserv. Laurie to talk to BC Web about bringing account up to date and switching servers. Approval to switch to community server. To be done by April 30.</p> <p>Partnership guidelines still to be done.</p>	
Announcements	Noted that RDBN is going through OCP - Doug will be AMS liaison. Burns Lake OCP in process, Frits will be our liaison person there.	Board members to check out website for a senseofwonderfilm.com.
Correspondence	Film fundraiser idea - If we do the sense of wonder film this must be a volunteer effort. Look into using Air Quality film screened by Fraser Basin Council- excellent overview of issue.	Jennifer to follow up with Carly on Board's concerns.

	<p>City of Terrace bylaw under development - Laurie is advising and will keep Board posted. Aiming for consistency between bylaws.</p> <p>Town of Smithers request for advice on handling request for allowing hydronic heaters currently prohibited in bylaw. Should have consensus from provincial woodstove exchange committee on how to advise bylaw authorities.</p> <p>Two Mile request for bylaws and education. AMS can write a letter to RDKS to encourage them to consider a bylaw. Advise resident to contact RDKS directly; noted that enforcement will be an issue.</p> <p>Opportunity for woodstove exchange education and promotion with Hudson Bay Mountain Resorts (HBMR). Fully supported by Board. Noted that sewage management from new developments on hill may be done through burning. No correspondence on this latter issue received to date.</p>	<p>Check out Air Quality film on Fraser Basin Council website.</p> <p>AJ to follow up with Province on providing advice to communities on regulating hydronic heaters.</p> <p>LG to advise Two Mile resident to contact RDKS directly and AMS can back up request with letter to RDKS.</p> <p>HBMR education effort to be handled by WSEP committee.</p>
<p>ADMINISTRATION FINANCE</p> <p>Finance statement circulated.</p>	<p>Report accurate as of March 25. 11 uncashed cheques from WSEP rebates - must be stop-dated and re-issued.</p> <p>Noted that each project has its own budget and this needs to be reflected in Financial Statements.</p> <p>Board wants flexibility to play with grant for WSEP noting we will do 400 exchanges. This is OK with AJ as MOE rep.</p>	<p>AJ and Joanne to sort out financial statement.</p>
<p>AGM</p>	<p>June 2 is the date. Burns Lake is the location. CNC possible venue. Doug and Frits will help with planning. Would like presentation from UBC research team and public health - Michael Brauer. Northern Health rep for local health impacts. Uwe to present on CVF season report. Talk about each program at event, plus MOE's ambient air quality. Show Air Quality film. Municipal planning - OCPs - local government air pollution planning.</p>	<p>Doug, Frits and Laurie to plan AGM.</p>
<p>PUBLIC PORTION OF MEETING</p>	<p>Posters were sent to Mayor's Assistant for posting and e-mail send to Village office. It appears no action was taken by Granisle contacts to promote meeting. As well, contacts failed to relay that a budget meeting was taking place at the same time as the AMS meeting. The caretaker for the building sat in for most of the presentation and discussion of outreach programs provided by AMS.</p>	
<p>WOODSTOVE</p>	<p>Laurie described the new rebates; need to</p>	<p>Contact Colin</p>

EXCHANGE PROGRAM	<p>add in federal tax rebate for home renovations to Colin's report before posting. Federal Ecoaction rebate has been increased 25% as of April 1. Laurie canvassed for volunteers to attend trade shows with Colin; people should get in touch with Colin directly if they are able to participate.</p> <p>Laurie described the 2009 campaign - creative classified ads. Suggestion to add Obituaries for woodstoves that have died.</p> <p>Suggestion was made by member of the public to have official ID and/or a name tag when going door-to-door, especially when going to seniors homes. Include a phone number.</p> <p>Lower number of exchanges may be related to the economic situation.</p> <p>Burn-it-Smart workshops have been postponed until the fall (September); Frits may be able to help.</p> <p>Policy needed on additional assistance for low income households in hotspots.</p>	<p>if volunteer time for tradeshow and other outreach events can be provided. ALL.</p> <p>Policy needed on additional assistance for low income households in hotspots.</p>
IDLING REDUCTION CAMPAIGN	<p>Walnut Park school- program underway; will be meeting between DFO and Idling Committee next week. One Sky has not responded to emails or phone calls requesting partnership update and campaign clarification. May be prudent to apply for our own funding to continue campaign.</p>	
WOODY DEBRIS	<p>Project is underway; it has been difficult to track down all the generators. Cut-off for survey is April 15th, expect final report April 30th.</p>	
OUTREACH	<p>Want directors to seek new people to participate in outreach activities.</p>	<p>Recruit new volunteers to help with outreach. LG to contact Rob Hachey.</p>
CUSTOM VENTING FORECAST	<p>There was some discussion about Uwe's statistics: of the total number of registered piles, how many of these piles are "re-registrations" because people didn't get to burn during the 2-week window for a registration to be in effect?</p>	<p>Clarify double-counting potential on CVF burn pile numbers.</p> <p>Review Table of Contents for CVF report.</p>
MONITORING UPDATE	<p>Jennifer sent out a monitoring program update which Laurie would like to post to the website.</p>	<p>LG and Jen to make report public friendly and post on website.</p>
ADJOURNMENT	<p>Meeting was adjourned at 2:05 pm. Educational materials including videos were dropped off at Village office.</p>	<p>LG to distribute presentation.</p>