

**Minutes of the regular directors meeting held February 6, 2020 in the Houston Municipal Council Chambers, Houston B.C.**

**Attendance:** Dave Stevens (President); Dave Duncan, (Treasurer) (by phone); Sue Brooks, Woodstove Exchange Coordinator; Doug Bysouth; Dennis Strain; Derek Meerdink, Councillor, Village of Telkwa; Troy Reitsma, Councillor, District of Houston; Sybille Haeussler (by phone); Greg Brown, Councillor, Town of Smithers (by phone); Paula Tait, Northern Health (by phone); Jill Dunbar (minutes).

**Determination of Quorum:** Quorum confirmed.

**Call to order:** Dave Stevens called the meeting to order at 4:05 PM.

**Agenda:** Microemissions inventory will be discussed earlier to accommodate Greg Brown’s schedule. Agenda approved as presented.

**Director Appointment: Derek Meerdink** agreed to be appointed as a director to fill one of the vacancies.

**Motion:** That Derek Meerdink be appointed as a director.

**Moved by Dave Stevens.**

**Seconded by Doug Bysouth.**

**All in favour.**

Derek will act as liaison between Village of Telkwa and AMS and will communicate relevant air quality items between the two organisations.

**Microemissions inventory:**

**Dave Stevens:** Three of four phases of the work have been completed.

**Greg Brown:** Ben Weinstein (Prov of BC) will complete an expert review of the work to date by March 31, 2020. Greg will act as liaison between Ben and Town of Smithers.

**Dave Stevens:** Dungate Community Forest contributed funding, and requested that a document summarizing the work for the general public be prepared. Dave would like to bring the contractor, Dr. Judi Krzyzanowski, here to do some ground truthing.

**Sybille Haeussler:** The Bulkley Valley Research Centre is current contract administrator and will continue. Is added funding needed?

**Greg:** Will consider this once final report has been completed.

**Dave Stevens:** Results of this inventory will be usable for dispersion modelling. We may need some funding for that.

**Financial report:**

**Dave Duncan:** Balance was $42,000.00 at end of August 2019. Funding from BV Credit Union and the Glasswater Foundation has been received.

**Dave Stevens** will submit a report and invoice to Province of BC by March 31, 2020.

**Sue Brooks:** We have $12,000.00 from MoE. Do we want to change the rebate amounts? Also, we used $9,000.00 of $19,000.00 in 2019. Do we want to roll into 2020? Should we reserve $1,000.00 for accounting and operations?

**Dave Stevens:** Will discuss with Dave Duncan and Brenda Zantingh (bookkeeper). Clean air plan sets our overall direction. We plan and budget on a project-by-project basis but do not have a core budget.

**Dave Stevens:** Thanks Paula Tait for submitting list of funding possibilities.

**Paula:** Let her know if there are questions.

**President’s report:**

**Doug Bysouth** will approach Burns Lake Council and some of his contacts there regarding Board vacancies.

**Dave Stevens:** Prov of BC asked to be kept informed. Ben Weinstein receives the correspondence and reviews it.

**Woodstove exchange program:**

**Sue Brooks:** Report submitted to Board by email. There were 10 exchanges last year. Considering organising some Burn It Smart workshops.

For discussion:

* exchanging 1990’s wood stoves
* accepting outdoor wood burners for the exchange program
* no rebates for moving to natural gas
* $500 for installing heat pump if wood stove is already in place
* increasing any of the rebate amounts

**Motion:** That any unit be considered for the exchange program.

**Moved by Sue Brooks**

**Seconded by Dave Duncan**

**All in favour**

**Sue:** Would like program assistance in Houston and Burns Lake.

**Doug Bysouth:** Will distribute brochures to the woodstove suppliers in Burns Lake area.

**Sue:** Testimonial campaign: Sue has been interviewing participants and has $6,000.00 available. Is planning a podcast, print ad campaign in the Interior News, and interactive slide show.

**Sue:** Considering interventions for the “hard sells” such as involvement from wood stove dealers, community services. Has $6,000.00 for this.

**Dave Stevens:** The BC Lung Association manages the funds for the woodstove exchange program. Current contract is delayed.

**Events to note:**

* **Lung Association webinar**, Feb. 11, 8:30 AM, at ERM office, 3790 Alfred Ave. in Smithers.
* **Home air filter building workshop,** Feb. 13 at 7:00 PM, Mountain Eagle Books in Smithers, 3775 Third Ave.AMS is hosting.

**Other business:**

**Dave Stevens:** Will report back to Ben Weinstein on work plan progress.

An Edmonton group has developed a personal air pollution tracker and there will be a pilot in Smithers.

**Meeting adjourned 5:15 PM**